

From: [Vankeerbergen, Bernadette](#)
To: [Guatelli-Steinberg, Debra](#); [Angel, Jules](#)
Cc: [Kline, Susan](#); [Haddad, Deborah](#); [Healy, Elizabeth A.](#); [Horn, David](#); [Miriti, Maria](#)
Subject: RE: Forensic Anthropology Certificate
Date: Saturday, November 28, 2020 11:59:00 AM
Attachments: [image001.png](#)

Dear Debbie and Jules,

This note to let you know that Susan Kline has looked over the revised Forensic Anthropology certificate proposal and has fully approved it.

Please note, however, that the assessment plan for the certificate does not address the individual learning outcomes of the new certificate. The panel had not specifically commented on this in its feedback in February (perhaps an oversight), but we encourage you to think of ways to assess that the individual learning outcomes of the certificate are met. One good sample to look at is the Food, Culture and Society certificate out of your department: [Food Culture and Society Revised 11-15-19.pdf \(osu.edu\)](#) (assessment plan on pp. 2-4 of proposal).

The Forensic Anthropology certificate proposal will now be reviewed by the full ASC Curriculum Committee (ASCC). It is customary to invite the appropriate faculty representative(s) to come talk to ASCC about a program request and answer any questions the committee members might have. The next meeting of the ASCC will be Friday, December 4, 9:00-11:00AM. The meeting will be held virtually. We would like to invite you to attend the meeting. Could you let us know whether you will be available to attend the meeting?

Best wishes,
Bernadette



Bernadette Vankeerbergen, Ph.D.
Program Director, Curriculum and Assessment
College of Arts and Sciences
154D Denney Hall, 164 Annie & John Glenn Ave.
Columbus, OH 43210
Phone: 614-688-5679 / Fax: 614-292-6303
<http://ascas.osu.edu>

From: Vankeerbergen, Bernadette
Sent: Friday, February 14, 2020 12:08 PM
To: Guatelli-Steinberg, Debra <guatelli-steinbe.1@osu.edu>; Angel, Jules <angel.29@osu.edu>

Cc: Kline, Susan <kline.48@osu.edu>; Haddad, Deborah <haddad.2@osu.edu>; Healy, Elizabeth A. <healy.152@osu.edu>

Subject: Forensic Anthropology Certificate

Dear Debbie and Jules,

On Friday, February 7, the Social and Behavioral Sciences Panel of the ASC Curriculum Committee (ASCC) considered a proposal to create a new undergraduate certificate in Forensic Anthropology.

The Panel unanimously approved the proposal with the following contingencies:

- On p. 3, please clarify the assessment statements. What is meant by “this class” in points a and b? Furthermore, both points are incomplete sentences ending in “and.” Request to complete the statements and clarify what is meant. Also make sure that the assessment language is correct when clarifying these statements, as a minimum 2.0 GPA (or C) is required for all certificate coursework. For a course to count in the certificate a student must earn at least a C- for that course, but the program overall must average to at least a C.
- P. 5: Please provide expected enrollment number for this certificate: that is, expected enrollment in the first year & how much that number is expected to increase in the next 4 years or so. (It is an educated guess based on student demand, focus group results, information about how such programs work at peer institutions etc.)
- On p. 6 please take out the use of first person when stating “my personal contacts” as this may be confusing for the audience—since the audience does not know who the “I” of the text is.
- Sample program in Appendix 3,
 1. The panel recommends listing 2200 to be the first class that students take. It is unlikely that a student would first take a 5000-level class when beginning a certificate or as a first/second year student.
 2. Anthro 5608 is only offered in Spring (according to information listed on p. 6). Therefore, the Fall 2021 semester of offering should be changed in the sample program.
- Appendix 4: the title of the completion sheet should say “Type 1A and 1B.”
- Advising sheet in Appendix 5:
 1. Top of left column: Change “Coordinating Advisor” to “Forensic Advisor.” This is just to reduce possible confusion from students who otherwise would see “coordinating advisor,” “Anthropology Advisor,” and “Forensic Advisor” listed all on the same page. Since in this case the same person is the coordinating advisor and the forensic advisor, it is simpler to refer to her using one title. Please also make the same change in the right column under “Changing the certificate.”
 2. Right column:
 - Change the second statement under “Overlap with a major” to “Overlap with courses in degree.” Also, the second bullet point should read “Max 50% overlap with courses in a degree program (i.e., major, minor, other certificate, or GE).”
 - Remove “XXXX credits: Not permitted (ARE THERE ANY?)” and replace

- with “X193 credits: Not permitted.”
 - Under “Filing the certificate program form,” replace word “counselor” with “advisor.”
 - Please update Karen Royce’s address. She does not have an office in Derby Hall.
3. Change both mentions of “coordinating advisor” to “forensic advisor” (at the top of the advising sheet and under changing the certificate). Students may be confused if presented with many different titles.
- Please remove the 2nd draft watermark so that it is easier to read the proposal.

In a minute, I will return the proposal via curriculum.osu.edu to enable the department to address the points above.

Should you have any questions about the review at the SBS Panel, do not hesitate to contact Susan Kline, faculty Chair of the SBS Panel (cc’d here), or me.

Best,
Bernadette



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Program Director, Curriculum and Assessment
College of Arts and Sciences
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